

**MINUTES OF THE ALTERNATIVE WASTE DISPOSAL RFP  
REVIEW/SELECTION COMMITTEE MEETING**

**February 11, 2025**

The Committee meeting was scheduled for 12:00PM in SPSA's second floor conference room at the Regional Building, 723 Woodlake Drive, Chesapeake, VA, 23320.

**In Attendance:**

Tom Leahy, Committee Chairman	Brett Spain, Counsel
Richard Broad, Committee Member	Brad Nowak <sup>1</sup> , Counsel
Dennis Bagley, Committee Member	Kevin Cosgrove, Counsel
Michael Etheridge, Committee Member	Bob Gardner, Consultant
Henry Strickland <sup>2</sup> , Committee Member	Angie Hutchins, Advisory Support
	Sandy Schreiber, Deputy Executive Director/CFO
	Deborah White, Committee Secretary

**1. Call Meeting to Order**

Tom Leahy, Chairman, called the meeting to order at 12:01PM.

**2. Review and Approve Committee Meeting Minutes**

The Chairman asked for a motion to approve the minutes from the Committee Meeting held on January 09, 2025; Dennis Bagley moved, seconded by Henry Strickland, to approve the minutes as presented. The motion passed by a unanimous vote of Committee Members (5-0-0).

**3. Closed Session**

The Chairman read a proposed motion to approve a request for closed session:

*I move that a closed session be held for discussions regarding proposals received in response to the RFP issued by SPSA for Solid Waste Disposal Services in accordance with (a) Virginia Code Section 2.2-3711(A)(29) for the purpose of considering the negotiation and award of a public contract involving the expenditure of public funds, including on-going evaluations of interviews and site visits with bidders or offerors, and discussion of the terms or scope of such contract, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body; and (b) Virginia Code Section 2.2-3711(A)(8) for the purpose of consulting with legal counsel regarding specific legal matters requiring the provision of legal advice by such counsel.*

Richard Broad moved, seconded by Michael Etheridge, to approve the closed session motion as presented.

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<sup>1</sup> Brad Nowak attended remotely via a Teams Meeting.

<sup>2</sup> Henry Strickland attended remotely via a Teams Meeting from 3 Vassar Circle, Glen Echo, MD for medical reasons. No objections were raised as to Mr. Strickland's remote attendance.

Roll Call:

Tom Leahy – YES  
Richard Broad – YES  
Michael Etheridge – YES  
Dennis Bagley – YES  
Henry Strickland – YES

The motion passed by unanimous roll call vote of Committee Members (5-0-0). The Committee went into closed session at 12:04PM.

The Committee returned to open session at 2:29PM, at which time the Chairman read a proposed motion to approve certification after closed session:

*The Alternative Waste Disposal RFP Review Committee hereby certifies that, to the best of each member's knowledge: (a) only public business matters lawfully exempted from open meeting requirements by Virginia law under the Virginia Freedom of Information Act; and (b) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered in the closed meeting just concluded.*

Richard Broad moved, seconded by Henry Strickland, to approve certification after closed session as presented.

Roll Call:

Tom Leahy – YES  
Richard Broad – YES  
Michael Etheridge – YES  
Dennis Bagley – YES  
Henry Strickland – YES

The motion passed by unanimous roll call vote of Committee Members (5-0-0).

**4. Schedule Next Meeting**

The committee scheduled its next meeting for Thursday, February 20, 2025, at 12:00PM.

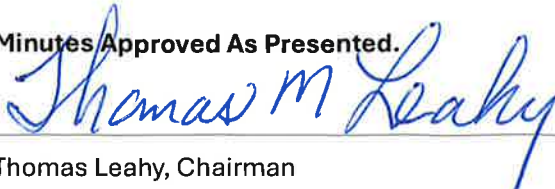
**5. Additional Business.**


No additional business.

**6. Adjourn**

Meeting adjourned at 2:31PM.

Minutes Approved As Presented.

  
Thomas Leahy, Chairman

  
Date