

MINUTES OF THE ALTERNATIVE WASTE DISPOSAL RFP REVIEW/SELECTION COMMITTEE MEETING

December 04, 2024

The Committee meeting was scheduled for 11:00AM in SPSA's second floor conference room at the Regional Building, 723 Woodlake Drive, Chesapeake, VA, 23320.

In Attendance:

Tom Leahy, Committee Chairman	Brett Spain, Counsel
Richard Broad, Committee Member	Brad Nowak, Counsel
Dennis Bagley, Committee Member	Kevin Cosgrove, Counsel
Michael Etheridge, Committee Member	Bob Gardner, Consultant
Henry Strickland, Committee Member	Angie Hutchins, Advisory Support
	Deborah White, Committee Secretary
	Sandy Schreiber, Director of Finance

1. Call Meeting to Order

Tom Leahy, Chairman, called the meeting to order at 11:58AM.

2. Review and Approve Committee Meeting Minutes

- October 24, 2024, Minutes
- November 04, 2024, Minutes

The Chairman asked for a motion to approve the minutes from the Committee Meeting held on October 24, 2024, and minutes from the Special Meeting held on November 04, 2024, for a vendor site visit; Dennis Bagley moved, seconded by Richard Broad. The motion passed by vote of Committee Members (5-0-0).

3. Closed Session

The Chairman read a proposed motion to approve a request for closed session:

I move that a closed session be held for discussions regarding proposals received in response to the RFP issued by SPSA for Solid Waste Disposal Services in accordance with (a) Virginia Code Section 2.2-3711(A)(29) for the purpose of considering the negotiation and award of a public contract involving the expenditure of public funds, including on-going evaluations of interviews and site visits with bidders or offerors, and discussion of the terms or scope of such contract, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body; and (b) Virginia Code Section 2.2-3711(A)(8) for the purpose of consulting with legal counsel regarding specific legal matters requiring the provision of legal advice by such counsel.

Michael Etheridge moved, seconded by Dennis Bagley, to approve the closed session motion as presented.

Roll Call:

Tom Leahy – YES
Richard Broad – YES
Michael Etheridge – YES
Dennis Bagley – YES
Henry Strickland – YES

The motion passed by unanimous roll call vote of Committee Members (5-0-0). The Committee went into closed session at 12:00PM. At approximately 1:40PM, Mr. Spain left the closed session.

The Committee returned to open session at 2:04PM, at which time the Chairman read a proposed motion to approve certification after closed session:

The Alternative Waste Disposal RFP Review Committee hereby certifies that, to the best of each member's knowledge: (a) only public business matters lawfully exempted from open meeting requirements by Virginia law under the Virginia Freedom of Information Act; and (b) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered in the closed meeting just concluded.

Richard Broad moved, seconded by Michael Etheridge, to approve certification after closed session as presented.

Roll Call:

Tom Leahy – YES
Richard Broad – YES
Michael Etheridge – YES
Dennis Bagley – YES
Henry Strickland – YES

The motion passed by unanimous roll call vote of Committee Members (5-0-0).

4. Schedule Next Meeting

The Committee decided to wait until after the upcoming Board of Directors meeting on December 11, 2024, before scheduling the next committee meeting.

5. Additional Business.


No additional business.

6. Adjourn

Meeting adjourned at 2:06PM.

Minutes Approved As Presented.


Thomas Leahy, Chairman


Date